



# JE EDUCATIONAL COLLEGE PTE LTD

(A Member of JE Educational Group)

Registered with the Singapore Ministry of Education Since 1987

## COURSE DEFERMENT FORM

I, \_\_\_\_\_ I/D No: \_\_\_\_\_ have registered for

\_\_\_\_\_ Course at your school on \_\_\_\_\_  
(Course) (Date Of Registration)

Please allow me to transfer to \_\_\_\_\_ at your School.  
(intake)

Reason(s) for Deferment:

\_\_\_\_\_  
\_\_\_\_\_

I am fully aware that I am required to pay an administrative fee of \$50.00 for the transfer and is subject to the Management's approval.

I also agree that I will fully bear any difference in the Course fees. I am also fully aware that any excess in Course fees will not be refunded by the School.

I will not hold the School liable for the deferment.

Amount of Course Fee Paid: S\$ \_\_\_\_\_

Receipt/Invoice No: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Signature of Student)

Dated: \_\_\_\_\_

### **FOR OFFICE USE ONLY**

New intake commencement date : \_\_\_\_\_

Amount Collected: S\$ \_\_\_\_\_ (Inclusive of Admin. Fee Of \$50.)

Receipt/Invoice No: \_\_\_\_\_

Verified By: \_\_\_\_\_  
(Name/Title/Date)

Approved By: \_\_\_\_\_  
(Name/Title/Date)

### **ACKNOWLEDGEMENT BY STUDENT OF COURSE DEFERMENT**

I, \_\_\_\_\_ (Student Name) I/D No: \_\_\_\_\_ hereby  
acknowledge the Course deferment from \_\_\_\_\_ to \_\_\_\_\_  
(Date of intake) (Date of intake)

Signature Of Student: \_\_\_\_\_

Date: \_\_\_\_\_

*JE is Committed to maintaining the Confidentiality of Student's personal particulars and undertakes not to divulge the information to any third party unless required by law or other statutory regulations.*

Course Deferment Form Ver. 1.2/JE (Updated 28/02/10)