



# JE EDUCATIONAL COLLEGE PTE LTD

(A Member of JE Educational Group)

Registered with the Council for Private Education, Singapore  
(Previously registered with the Singapore Ministry of Education Since 1987)  
An ISO 9001: 2008 Certified College



## STUDENT FEEDBACK FORM

### STUDENT PARTICULAR(S)

Student Name (Optional): \_\_\_\_\_ I/D No: \_\_\_\_\_ Tel: \_\_\_\_\_

Course of Study : \_\_\_\_\_

Address : \_\_\_\_\_

Email : \_\_\_\_\_

Date : \_\_\_\_\_

### FEEDBACK (Please tick your feedback/complaint)

Nature of Feedback:

Compliment     Suggestion     Enquiry     Complaint     Others

Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### For Office Use Only

Mechanism of Feedback (Please tick) :

Face to Face     Phone     Fax     Email     Suggestion Box

Feedback on:  Facilities     Trainers     Course     Admin. Staff

Others: \_\_\_\_\_

Time taken for initial response : \_\_\_\_ **days.**

Contact Student/Guardian/Parents : Yes / No

Mode of contact :     Phone     Fax     Email

Date: \_\_\_\_\_

Action taken by: \_\_\_\_\_

(Name/Date)

### OUTCOME (Please tick)

Resolved     Not Resolved

Time taken to resolve feedback : \_\_\_\_ **days.**

Alternative Solutions if feedback cannot be resolved: \_\_\_\_\_  
\_\_\_\_\_

*JE is Committed to maintaining the Confidentiality of Student's personal particulars and undertakes not to divulge the information to any third party unless required by law or other statutory regulations.*

Student Feedback Form Ver. 1/JE (Updated 04/11/2010)

